

10/17/23

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING OF THE BOARD OF TRUSTEES
HEARTLAND COMMUNITY COLLEGE - Lincoln
2201 Woodlawn, Lincoln, IL, Room 209
OCTOBER 17, 2023
6:00 PM**

MINUTES

Members Present: Becky Ropp, Jeff Flessner, Janet Hood, Mary Campbell, Josh Crockett, Cecelia Long, Tom Whitt, Andria Merkle

Members Absent: None

Others Present: Keith Cornille, Janik Mateusz, Steve Fast, Jennifer Kirby, Nora Dukowitz, Justin Knorr, Rick Pearce, Sarah Diel-Hunt, Sam Overton

Chair Becky Ropp called the meeting to order at approximately 6:05 pm.

ADOPT THE AGENDA

Trustee Janet Hood made a motion to adopt the agenda for the meeting, which was seconded by Trustee Tom Whitt. This motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

PRESIDENT'S REPORT

President Keith Cornille gave a brief overview of the equity tax, which the Board would vote on during this meeting. He acknowledged Lincoln Memorial Hospital's recent donation of a C-Arm mobile unit to the College. Cornille announced that the Governor recently announced Heartland was the recipient of a \$200,000 grant which will be used to extend Constitution Trail around Birky Pond. He then gave an overview of the meeting's consent agenda and made note of the upcoming Harvest 5K event, Celebration of Excellence, and upcoming Veterans Day activities.

Cornille gave an overview of the renovation of CCB 1406/07 that will start after the Board meeting in February. Since the Board meets in Pontiac in March, there should be no disruption to Board of Trustees meetings.

Later in his remarks following Cabinet Reports, Cornille thanked Justin Knorr for his service to Heartland. Knorr will be departing the College at the end of the month for other opportunities.

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CABINET REPORTS

Dr. Rick Pearce noted that Heartland's current PTA class achieved a 100% pass rate on their state licensure exam.

Dr. Sarah Diel-Hunt said that Ryan Knox is in discussions with Western Avenue Community Center about beefing up some of the Center's youth programming, particularly volleyball. Heartland's head volleyball coach, Mary Frahm, was recently named the Midwest Atlantic Conference Coach of the Year. She mentioned Project RISE's robust series of events for First Gen week in November as well as events planned for Veterans Day.

FINANCIAL REPORT

Trustee Janet Hood gave an update on the Finance Committee's activities. At the October Finance Committee meeting, the Business Office provided an update on the Fiscal Year 2023 financial audit, which will be presented to the Finance Committee and Board next month. An overview of the tax levy process was reviewed. HCC received ICCB approval to levy the equity tax. Next month, more tax levy details will be shared. The Pontiac sub-leases, CCB 1406/07 renovations, and the purchase of a conversion van were discussed during the Finance Committee meeting, as well as an update on the Medical Reserve.

Justin Knorr gave a presentation on the preliminary FY23 audit. As of now, there are no audit findings. The auditors will present next month.

Sam Overton reviewed the tax levy process. The levy will come back before the Board next month.

TRUSTEE REPORTS

ICCTA

ICCTA and ACCT will be hosting a Governance Training Institute at HCC on November 30 and December 1. ICCTA is hosting its next meeting in Schaumburg on November 10-11. The topic will be enterprise software. Trustee Tom Whitt encouraged all to attend if they were able.

STUDENT TRUSTEE

There are a lot of exciting events happening right now. SGA has been serving as the liaison between the student body Textbook Affordability Task Force and helping with survey distribution, which has been getting a healthy response. In October, SGA focused on club support, and at the end of the month, SGA will be presenting their goals to the Senate and College Administration. Trustee Andria Merkle then gave an overview of various club events and activities.

CONSENT AGENDA

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A motion was made by Trustee Whitt and seconded by Trustee Merkle to approve the Consent Agenda which consisted of the following items:

- Approval of Bills
- Minutes: September 19, 2023 Workshop, Public Budget Hearing, and Regular Meeting
- Travel Expenditures
- Pontiac HCCP Subleases
 - Pontiac Facility Sub-Lease: Kankakee Community College for Grundy-Livingston-Kankakee Workforce Board
 - Pontiac Facility Sub-Lease: Mid Central Community Action, Inc.
- ADA Compliance Conversion Van Bid

The motion passed unanimously.

NON-PERSONNEL

Trustee Hood motioned to approve the equity tax resolution as presented. Trustee Jeff Flessner seconded. The motion passed unanimously.

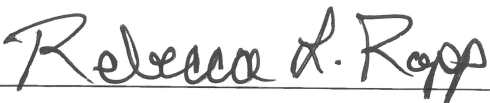
Trustee Josh Crockett motioned to approve the CCB 1406/07 renovation project. Trustee Hood seconded. The motion passed unanimously.

PERSONNEL

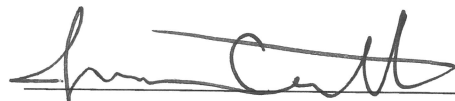
Trustee Cecelia Long motioned to pass the personnel report and Trustee Whitt seconded. The personnel report passed unanimously.

ADJOURNMENT

Trustee Merkle made a motion to adjourn, seconded by Trustee Whitt. The meeting adjourned at approximately 6:51 pm.



Becky Ropp, Chair



Josh Crockett, Secretary